

Sonoma County
Animal Services Partnership Meeting
 December 12, 2013
 Willow Room, Finley Center

Present: Mark Tuma, Nancy Walters, Bret Sackett, Chris Spallino, Mickey Zeldes, Terri Mazzanti, Nancy King, Sandra Lupien, Jennifer Kirchner, Jennifer Milligan, Brigid Wasson, Ellen Bauer, John Wise, Kiska Icard, Becky Lunders, Sara Tickler

Topic	Discussion	Action/Decision
Animal Services Partnership Structure		
Membership Agreements	<p>Sara Tickler A draft member agreement document was reviewed and discussed. It was recommended that members sign the document as a demonstration of their commitment to the Partnership, set expectations and build trust. It was suggested that people are already demonstrating their commitment by showing up and following through. Additionally, members were not comfortable signing a document that includes language about committing resources right now.</p>	<ol style="list-style-type: none"> 1. The Partnership agreed to rename the document Membership Expectations and not sign it. 2. A discussion about a more formal agreement will take place toward the end of the fiscal year.
Workgroup Reports		
Animal Ordinance Review Workgroup	<p>Brigid Wasson The workgroup has conducted research in the areas of licensing, barking dogs, spay/neuter, standards of care, pet limit and service dogs. The next steps will include gathering input, revising and finalizing the draft recommendations for presentation to County Counsel for review.</p>	N/A
Communications & Outreach Workgroup	<p>Nancy King Nancy King and Sandra Lupien presented the workgroup's progress. The workgroup recommended developing an Adopt Local logo (based on the Go Local brand). This logo will be available to all partner organizations to co-brand Partnership campaigns and outreach. The workgroup is working with a graphic designer to create collateral materials and electronic files that will help promote the concept of adopt local in order to support efforts in Sonoma County.</p>	<ol style="list-style-type: none"> 1. The Partnership agreed with the workgroup's recommendation to develop an Adopt Local logo 2. The Partnership agreed to use email for decisions that need to be made between ASP meetings. Design approval for the Adopt Local logo will come from the Partnership will take place in the next week.

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<p>Shared Data Systems Workgroup</p>	<p>Jennifer Milligan/John Wise John Wise presented that the Data Systems workgroup has investigated a couple different approaches to a shared data system for the ASP. Members asked for a survey so each jurisdiction can indicate their level of need, support and involvement in the direction of the ASP website and shared data systems. The membership supported the idea of tracking countywide indicators by gathering data from each shelter and consolidating that data. Frequency and capacity will also be included in the survey. In the short term, modifications have been made to the website socoanimals.org in order to connect people with resources. This workgroup will explore technical options and costs and bring to the next meeting.</p>	<p>N/A</p>
<p>Spay/Neuter Workgroup</p>	<p>Jennifer Kirschner The Spay/Neuter Workgroup has scheduled their first meeting and will be led by Jennifer Kirschner (Forgotten Felines) and Kiska Icard (Sonoma Humane Society). This group will look at the current need, available resources and how partner organizations can collaborate to achieve greater spay/neuter coverage across the county.</p>	<p>N/A</p>