

**Sonoma County Animal Services Partnership
Spay/Neuter Workgroup – Meeting Notes**
January 23, 2014 – 11:00-12:00pm
Sonoma Humane Society

In attendance: Jennifer Kirchner, Debbie Christian, Andrea Agrella, Darryl Roberts and RJ Kamprath

Topic	Discussion	Action/Decision
Top Priority:	Get waiting list for spay/neuter caught up with the Spay Day event ,Feb 22-24.	
The List	Andrea is having trouble getting a firm list from VIP. Once that list is confirmed, we need to be able to move forward quickly.	<p>Andrea will send list to Debbie to sort and determine if some of those on list have been taken care of by LMFM.</p> <p>RJ will look over list to determine who is from rescues or fosters</p> <p>Once complete and accurate list is confirmed, we'll split up the list and start calling folks to ascertain their current status as well as collect pertinent information. Those making phone calls will be <u>Jennifer</u> (Forgotten Felines volunteers), <u>Debbie</u> (SCACC volunteers), <u>RJ</u> and <u>Janet</u> (if she is willing – RJ will ask her.) RJ will assist with calling Hispanic clientele wherever necessary.</p> <p>Jennifer will put a list of questions that need to be answered out to the group for their input and once it is finalized, we will use that to query potential clients.</p>
Concerns with Event	<p>1.) Vet and volunteer burn out – It was agreed that we would invite the entire vet community to participate. It is our hope that we will have enough vets to participate all three days without anybody having to do more than an 8 hour shift. The same goes for volunteers.</p> <p>This clinic is strictly for needy clients – no breeders, no rescue groups.</p> <p>Priority will be female dogs, but will do males IF we have space.</p>	<p>Develop emergency plan – vets is sick, volunteer is sick, van's break down (dare I even type the words!) etc. and that we should have a last minute "wait list" in the case of no show/cancellations.</p> <p>Debbie will speak with Dora from VIP at her meeting on Monday about any names that are coming in NOW (and being saved by VIP) – and how we can get that information from them.</p>
Logistics	<p>Need invitation letter to invite vets and RVT's to volunteer.</p> <p>Darryl created a one page flyer which he distributed and talked about at the RVT meeting he attended this week and has already started collecting names and contact info as a result. (He will pass this info on to Janet).</p> <p>Debbie has already staffed County's van with Vet, RVT and Tech Assistant for all three days of the event. Additionally she is</p>	<p>Jennifer will review the invitation letter to the vets that Andrea drafted so this is ready to be sent by Barb Templin. It would also be nice if this same plea can be used for RVT's.</p> <p>Jennifer will tweak this flyer to name Janet as the contact person to solicit volunteers. (Darryl will you please e-mail me so I don't have to re-create??)</p>

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	willing to take the van to any areas where we see a large number of dogs will be coming from - except that would limit the number we would be able to accommodate. (Limited by space on the van.)	
Future Meeting Topics	How do we prevent backlog in the future? How do we get better tracking data from VIP?	Put on agenda once we get the Spay Day organized and complete.
Next Meeting	Meetings are scheduled month to month. This workgroup meets at the Sonoma Humane Society (5345 Hwy 12, Santa Rosa).	Next Meeting: Thursday, 2/6/2014 – same time 11:00am; same place – Sonoma Humane Society <i>*Note: Becky will be out of town that day</i>

Animal Services Partnership - Spay Neuter Workgroup

First	Last	Affiliation	Email	Phone number
Jennifer	Kirchner	Forgotten Felines of Sonoma County	neuter@sonic.net	576-7999
Kiska	Icard	Sonoma Humane Society	kicard@sonomahumane.org	577.1901
Darryl	Roberts	SNAP Cats	darryl@snapcats.org	775.7051
Debbie	Christian	SCACC	debbie.christian@sonoma-county.org	703.9972
Andrea	Agrella	SHS - Med Admin Coordinator	aagrella@sonomahumane.org	577.1906
R J	Kamprath	Pet Population Control Fund	amigarjk@aol.com	545.4116
Janet	Hendrickson	Volunteer	jjhendrickson@hotmail.com	916.452.8681
Becky	Lunders	facilitator	becky@totalteamworks.com	793.0933