

**Sonoma County Animal Services Partnership  
Animal Ordinance Review Workgroup – Meeting Notes**

February 27, 2014 3:00 - 5:00pm

Sonoma County PRMD Conference Room, 2550 Ventura Ave, Santa Rosa

**Present:** Brigid Wasson, Darryl Roberts, Ellen Bauer, Mark Penn, Mickey Zeldes, Sandi Potter, Sheri Cardo, Jennifer Kirchner, Brian Ness, RJ Kamprath and Becky Lunders (facilitator)

Topic	Discussion	Action/Decision
Status of Ordinance Review	<p>Version v2 has been sent to County Counsel and they have provided feedback.</p> <p>The next steps are to make sure language is consistent throughout the ordinance and that it matches state law. These incorporated edits will create v3.</p> <p>In communication document (for public workshop), we need to address the following:</p> <ul style="list-style-type: none"> <li>• Dog limit: why we are not addressing it (funding / CEQA, environmental impact) Also, how PRMD and ACC work together on complaints and enforcement.</li> <li>• How zoning code needs to be changed to eliminate the cat limit, and ensuring consistencies between chapter 5 and 26.</li> </ul>	<p>Brigid and Ellen’s team will synthesize feedback into a v3 of the ordinance. Once complete, v3 will go to the following groups for feedback:</p> <ul style="list-style-type: none"> <li>• Ordinance Workgroup</li> <li>• Animal Services Partnership members</li> <li>• Jurisdictions</li> </ul> <p>Then this new draft will be taken to the Public Workshop.</p>
Standard of Care	<p>We reviewed the standard of care checklist and brochure template that Richard and Darryl worked on (thanks!).</p> <p>The CHECKLIST will be an internal document that will be used by ACC Officers for determining if standards of care are being met when there is a complaint. It is suggested that a workshop be held for ACC officers to help them understand the standard of care when launched.</p> <p>The BROCHURE will be used as an educational document that could be personalized by individual shelter and may be used at outreach events or given by ACC officers as an educational tool.</p>	<p>We want to have the Checklist and the Brochure ready to roll when the ordinance gets approved by the Board of Supervisors.</p> <p>Suggested changes:</p> <ul style="list-style-type: none"> <li>• Leave space for local shelters to put their logo on it</li> <li>• Add Adopt Local logo so it is branded to the ASP</li> <li>• Add url to <a href="http://socoanimals.org">socoanimals.org</a> website</li> <li>• Incorporate info on keeping your pets safe including microchip, license, spay/neuter and local resources</li> </ul>
Public Workshop	<p>The Public Workshop where people will come to learn more about the ordinance changes and to voice their concerns is set for April 7, 2014 from 5:30-7:00pm in the PRMD hearing room.</p> <p>The workgroup is encouraged to attend the Public Workshop to provide support and be a resource for questions that may come up around the research we did to come up with the ordinance changes.</p>	<p>Items we need to prepare for the workshop include:</p> <ul style="list-style-type: none"> <li>• Powerpoint overview (Sandi)</li> <li>• Summary of changes (Ellen)</li> <li>• Fact Sheet (Ellen &amp; Sheri)</li> <li>• Add the url for accessing documents to all documents</li> </ul>

**Sonoma County Animal Services Partnership  
Animal Ordinance Review Workgroup – Meeting Notes**

February 27, 2014 3:00 - 5:00pm

Sonoma County PRMD Conference Room, 2550 Ventura Ave, Santa Rosa

Topic	Discussion	Action/Decision
	Structure of the meeting will be: purpose, education of changes, feedback, next steps and how decisions will be made. The purpose of the meeting = establish that the Animal Services Partnership works toward better outcomes for animals in Sonoma County.	(to be housed on ACC website?)
<b>Next Meeting</b>	Agenda Items for next meeting include: <ul style="list-style-type: none"> <li>• Go over workshop strategy and game plan for workgroup participation</li> <li>• Review tools to be presented (powerpoint, summary document)</li> <li>• Determine media notification plan for publicity</li> </ul>	Next meeting is <b>Monday, March 31<sup>st</sup>, from 2-4pm at the PRMD</b> front conference room. The PRMD office is located at the County Campus: Permit and Resource Management Department, 2550 Ventura Ave., Santa Rosa