

**Sonoma County Animal Services Partnership
Animal Ordinance Review Workgroup – Meeting Notes**

February 28, 2014 11:00am-Noon
Forgotten Felines, Santa Rosa

Present: Jennifer Kirchner, Debbie Christian, Andrea Agrella, Janet Hendrickson, RJ Kamprath and Becky Lunders (facilitator)

Topic	Discussion	Action/Decision
Spay Day Recap	<p>WOW! What a team effort. The Spay Days on Feb 22-24 were a big success. The collaboration between agencies resulted in 95 large dogs being altered over the course of three days.</p> <p>A big thank you to the volunteers, vet assistants, vet techs and veterinarians who showed up to help. Essentially, over Spay Day weekend we took a list of 153 large dogs and now there are only 15 on the waiting list, many of which will be taken care of through clinics in the next week or two. The result will be no list by the end of March.</p> <p>The event had great news coverage – 2 pictures and a two-page article in The Press Democrat along with a photo gallery in their online version!</p>	<p>Debbie will send a snapshot of the numbers (dogs altered, # of no shows, # already taken care of, # of no interest, unreachable).</p> <p>Thank you's are in order to those who gave of their time and talent over the three days!</p> <ul style="list-style-type: none"> • Jennifer will draft a thank you email • Andrea will gather email addresses and send it out to all who volunteered and helped make the event happen.
What Worked Well	<ul style="list-style-type: none"> • VIP can now schedule people for a realistic appointment when they call in. In fact, the way VIP does things has changed as a result of this joint venture so they are now capturing all the data that is needed to efficiently get the animals taken care of. • Having one location (Sonoma Humane Society) along with the mobile surgery unit on location was productive. • It was good to let people know what to expect in the pre-call (bring vaccination records, when where to show up, etc.). • We are now ahead of the curve and can begin to consider an event that would educate and promote spay/neuter as we build capacity to do a large event. 	
Areas for Improvement	<ul style="list-style-type: none"> • Check-In: was a little chaotic the first day. Having clear instructions for pet owners (i.e. leave dog in the car when you check in) and clear instructions for the volunteers (what do they need to make sure they tell every client) will make things go more smoothly. Course correction was made so Sunday and Monday were fairly smooth. • It was all very rushed. We need to develop a timeline so we can plan everything out and recruit vets and support teams way earlier. Longer planning time was the biggest issue. • We want to hold a meeting for volunteers prior to the event so they are 	<p>Janet will draft a timeline for planning future events so we can make sure we have plenty of time to perfect the event and engage the vets and people we need to make it happen.</p> <p>Idea: once we are able to educate and promote Spay/Neuter to the community, we may be able to pick a day where we recruit a vet or vets in each jurisdiction to hold a low cost day</p>

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	<p>clear on roles, who wants to do what (and who is qualified to do what), and how the process will work.</p> <ul style="list-style-type: none"> • We need to make sure we have volunteers assigned to clean up so that doesn't fall on staff. • We need a protocol for dealing with concerns or issues related to surgery so volunteers feel comfortable how to handle them. 	<p>for people who live in their community. If we do this, we will need to do a concentrated vet recruitment effort through REVMA.</p> <p>We need to develop a flow-chart type tool for VIP to help them place animals in the most convenient and efficient manner.</p>
Next Meeting	<p>Agenda Items for next meeting include:</p> <ul style="list-style-type: none"> • Spay/neuter services currently available in Sonoma County • Plan for Pit Fix program going forward • Tool for VIP to help with placement/scheduling 	<p>Next meeting is Thursday, March 27th, from 11am-Noon at Forgotten Felines [1814 Empire Industrial Court, Santa Rosa].</p>